

**MINUTES**  
**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES' BYLAWS COMMITTEE MEETING**  
**LAS VEGAS, NEVADA**  
**February 12, 2008**  
**(approved March 13, 2008)**

The Bylaws Committee of the Board of Trustees of the Las Vegas-Clark County Library District met in regular session in the Las Vegas Library, Las Vegas, Nevada, at 12:00 p.m., Tuesday, February 12, 2008.

**Present:** Committee: L. Overstreet V. Davis-Hoggard (ex-officio)  
F. Barron (via phone) A. Arthurholtz

Counsel: G. Welt

Absent: L. Harala

Staff: Daniel L. Walters, Executive Director

L. Overstreet, Committee Chair, called the meeting to order at 12:10 p.m.

**Roll Call** All members listed above represent a quorum.

**Agenda** Trustee Arthurholtz moved to approve the Agenda as proposed. There was no opposition and the motion carried.

**Discussion and possible Committee action regarding recommendations to amend the Bylaws of the Board of Trustees at a future Board meeting and related discussion pertaining to rules and policies for efficient Trustee governance. (Item III.)**

Chair Overstreet reviewed the proposed changes to the Bylaws drafted after the December 21<sup>st</sup> Bylaws Committee meeting. The changes are (*italics*):

*Article 2(d): Members of the Board of Trustees have a duty to attend all published meetings. In accordance with NRS 379.0222.5 (b) in the event that a board member is absent from three successive meetings of the trustees then, in that event, the Executive Committee of the Board of Trustees shall be so notified by the Secretary, or if absent, by the Chair. The Executive Committee shall review the absences and if appropriate make a recommendation or present a report to the Board of Trustees.*

Article 5 (fourth paragraph): A Board member cannot be elected to *any office* more than two consecutive terms. The Chair is not prohibited from voting. The duties of all officers shall be such as by custom and law.

Article 6(a)(3): The Executive Committee shall meet *periodically* to consider and propose future agenda topics for the Board of Trustees' consideration.

Article 6(b): Delete item 2 and renumber items 3 and 4 as items 2 and 3.

After Article 11:  
*Board of Trustees Policies*

*The Board has adopted a variety of policies and procedures that guide the administration, management and governance of the District, and reflect the Board's commitment to providing quality library services to its diverse community. These policies include:*

*Employment:  
Equal Opportunity Plan  
Diversity Plan*

*Procurement:  
Purchasing Policy  
Construction Change Order Policy*

*Public Services:  
Circulation Policy  
Collection Development Policy  
Patron Privacy Policy*

*To view these and other Board policies, visit  
[www.lvccld.org/about/policies](http://www.lvccld.org/about/policies)*

Chair Overstreet asked if Trustees not on the Committee had provided input. There was no additional input.

Executive Director Walters suggested the Bylaws title now read, "Library Board of Trustees Bylaws and Policies." Committee members agreed.

In answer to a question from Trustee Barron, Mr. Walters confirmed that Roberts Rules of Order was the governing set of rules for the Board.

After reviewing the proposed changes, Committee members agreed to recommend the proposed changes at the March 13<sup>th</sup> Board of Trustees meeting for a vote at the April 10<sup>th</sup> Board of Trustees meeting.

**Public Comment  
(Item IV.)**

None.

**Adjournment  
(Item V.)**

Chair Overstreet moved to adjourn the meeting at 12:17 p.m. There was no opposition and the motion carried.

Respectfully submitted,

E. Louis Overstreet, Committee Chair