

MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
MAY 17, 2012
(approved June 14, 2012)

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session in the Windmill Library Service Center, Las Vegas, Nevada, at 6:00 p.m., Thursday, May 17, 2012.

Present:

| | | |
|--------|---------------------|--------------------|
| Board: | K. Benavidez, Chair | R. Kirsh |
| | K. Crear | M. Saunders |
| | R. Ence | C. Reese |
| | Y. Yturralde | S. Bilbray-Axelrod |
| | S. Moulton | |

Counsel: G. Welt

Absent: R. Wadley-Munier - excused

Staff: Jeanne Goodrich, Executive Director
Numerous Staff

Guests: Jeff Weiler, Clark County School District
Nicole Rourke, Clark County School District

K. Benavidez, Chair, called the meeting to order at 6:00 p.m.

Roll Call and Pledge of Allegiance (Item I.) All members listed above represent a quorum. Trustee Wadley-Munier had an excused absence. Appendix A.
Trustee Moulton led attendees in the pledge of allegiance.

Public Comment (Item II.) None.

Agenda (Item III.) Trustee Kirsh moved to approve the Agenda as proposed. There was no opposition and the motion carried.

Windmill Library branch presentation by Branch Manager Art Cabrales (Item IV.) Chair Benavidez introduced Windmill Library Branch Manager Art Cabrales. Mr. Cabrales announced that on May 7, 2012, the Windmill Library celebrated its one-year anniversary and said it had been a great year for both his staff and branch patrons. He provided an overview of the Windmill Library community through the lens of *CommunityConnect*. Cabrales provided each Trustee with a map detailing the Windmill Library's service area.

The Windmill Library serves a population of 71,000, and in its first year of existence 1,005,010 items were checked out. *CommunityConnect* identified a total of seven market segments in the Windmill Library service area. The three largest segments are:

Exurbanites: This segment has a population of 30,240 with 11,034 as library patrons. *CommunityConnect* describes this segment as most likely white and between the ages of 45 and 64; as being married; and having grown children. They live in expensive single-family residences and prefer to live beyond the urban fringe. Members of this segment probably have college degrees, including graduate degrees, and are

employed in professional or managerial positions with upper middle class incomes.

Enterprising Professionals: This segment has a population of 20,979 with 9,338 as library patrons. According to *CommunityConnect*, people in this segment are most likely white or Asian and in their late twenties or early thirties; probably single. They are likely to change jobs and locations so they are probably renters. People in this segment usually have college degrees, including some graduate degrees, and work in management, finance, computers, sales or other kinds of office/administrative occupations with upper middle class incomes.

Young & Restless: This segment has a population of 10,665 with 4,191 as library patrons. *CommunityConnect* describes this segment as white or black and under 30 with fairly high discretionary incomes (middle class incomes) because they do not have children. People in this segment probably work in professional, sales, service or office/administrative support positions, or are finishing graduate school. They are apartment renters and live alone or share with another non-family member.

Mr. Cabrales said that the Windmill Library serves its community in the following ways:

The branch's Computer Center provides computer access via 22 computers with an additional 20 laptops that can be checked out for in-library use by adults and children with parental permission. These laptops are increasing in popularity by patrons who prefer to sit elsewhere than in the Computer Center. These laptops also give staff the opportunity to offer computer classes to patrons. The branch's Computer Center staff has conducted the following classes: Introduction to Email, Introduction to Computers, Introduction to the Internet and Facebook. One of the Windmill Library's seven market segments is identified as *Silver and Gold*. These are people 60 years and older who are retired and have no children in their households. It is not one of the branch's largest segments, but it appears as if many patrons from this group are taking advantage of the offered computer classes.

The Windmill Library's Children's Services Department continues to have phenomenal amounts of in-house activity. The Windmill Library branch ranks first in the District in the circulation of juvenile and young adult materials, and the collection is growing to meet the needs of the community. Attendance at the early-literacy themed story times has greatly exceeded expectations. To meet the demand for children's programming, staff has added more story times to the regular schedule. This summer, there will be ten regularly scheduled story times every week, compared to seven last year. Story times provide modeling for parents on how to help their children build literacy skills, so it is important to limit the size of these programs to make them effective. When one of these story times reaches capacity, staff offers a second program at the same time right outside the story room. So while ten is the number of scheduled story times each week, the

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number usually turns out to be higher due to additional programs offered.

Finally, branch staff also receives requests from institutions requesting librarians to make outreach visits. For example, staff leads regular classes at the Greenspun Women's Care Center. These classes target early literacy skills that new mothers can begin practicing with their babies.

Staff endeavors to partner with community organizations so that the Windmill Library may serve as a focal point for its community. United Blood Services has held several blood drives at the branch—each of these have either met or exceeded their collection goals. The American Association of Retired Persons co-sponsored free tax help for seniors, and in April branch staff participated with the Consumer Credit Counseling Service of Nevada's Financial Literacy Month.

Finally, beginning this fall, the District's CALL program will begin offering ESL classes to the Windmill Library community. These classes will be held in the meeting room downstairs. Staff has had many requests for these classes, and are very excited about providing this important program to the community.

Mr. Cabrales concluded by saying that staff celebrated their first anniversary with patrons last week and sponsored a cookout with service center staff as well.

Chair Benavidez thanked Mr. Cabrales for his presentation.

Approval of Proposed Minutes Regular Session, April 12, 2012 and Proposed Correction to the Board of Trustees' Ad-Hoc Conference Room/PAC Use Committee Meeting, March 29, 2011 (originally approved April 14, 2011). (Item V.A-B.)

Trustee Reese moved to approve the Minutes of the Board of Trustees Meeting held April 12, 2012. There was no opposition and the motion carried.

Trustee Reese moved to approve the Proposed Correction to the Board of Trustees' Ad-Hoc Conference Room/PAC Use Committee Meeting, March 29, 2011 (originally approved April 14, 2011). There was no opposition and the motion carried with Trustee Moulton abstaining.

Chair's Report (Item VI.)

Chair Benavidez reminded Trustees that the Executive Director's Performance Evaluation discussion will be on the Agenda at the June 14, 2012 Board Meeting. She asked that Trustees review the evaluation materials handed out at the April meeting.

Executive Director's Report (Item VII.A.)

Executive Director Goodrich highlighted several items from her report. She informed the Trustees that a press release about the Mesquite Library remodeling was sent out during the week. The library will close on June 9th at 6:00 p.m. There will be modified services at the Mesquite Fine Arts Center and Gallery while the District is renovating

the building and adding the modular addition. The reopening should occur mid-July. Staff will set a date once the project is further along with enough time for everyone to place it on their schedules.

Ms. Goodrich also wanted to emphasize from her report the many collaborations and partnership activities District staff are working on. She is very pleased with staff in this area. She recommended Trustees examine Outreach Librarian Tina Frolund's report which was included with their monthly reports. There are many different activities going on throughout the District's service area.

Finally, Ms. Goodrich and Deputy Director, CFO Fred James continue to participate in the CTX working group meetings. The working group will specifically talk about the impact of potential formula changes to libraries at their meeting next week. Henderson District Public Libraries Director Tom Fay has proposed changing the formula to include population for excess distribution as it is for other government entities. Goodrich is uncertain about the changes for the proposal because most of the other special districts do not have identifiable populations like the Clark County Library Districts do. The Library Districts in Clark County are co-terminus, meaning the boundaries are identified and known.

Ms. Goodrich commented that it has been an interesting process to be a part of and it is good to see the different jurisdictions are trying to work together to find the formula that works best for everyone. She will continue to keep the Trustees informed.

Trustee Moulton appreciated the work the District plans to do on the Sunrise Library to make more computers available to patrons. Moulton also appreciated the work being done with the Clark County School District (CCSD) on the Summer Reading Program pilot to the project schools. She commented that it sounds like a great idea.

Trustee Yturralde was also interested in the pilot program with CCSD. Ms. Goodrich commented that District staff have met with the CCSD's Research Coordinator and are hopeful that the District can use a methodology that the CCSD already has in place. One of the challenges includes getting a release form from the participants, even though the data will be used in the aggregate only. Staff will try the project in the three schools this year and see how the process works and what the results are. Her hope is to expand this program next year, rolling it into the automatic signup process the District uses.

In response to a question from Trustee Yturralde about the schools in the program, Ms. Goodrich said she would get her the information after the meeting.

Trustee Crear moved to accept Reports VII.A. 1-7. There was no opposition and the reports were accepted.

**Public Services and
Security Report
(Item VII.A.1.)**

Accepted.

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|---|---|
| Business Office Report (Item VII.A.2.) | Accepted. |
| Human Resources Report (Item VII.A.3.) | Accepted. |
| Technology Report (Item VII.A.4.) | Accepted. |
| General Services Report (Item VII.A.5.) | Accepted. |
| Marketing Report (Item VII.A.6.) | Accepted. |
| Development Report (Item VII.A.7.) | Accepted. |
| Unfinished Business (Item VIII.) | None. |
| Public Hearing on the Las Vegas-Clark County Library District's Tentative Budget for Fiscal Year 2012-2013. (Item IX.A.) | <p>Ms. Goodrich and Deputy Director, CFO Fred James presented the District's Tentative Budget for Fiscal Year 2012-2013. The presentation made by Ms. Goodrich and Mr. James is attached as Appendix B.</p> <p>Trustee Moulton moved to convene the Public Hearing regarding the Las Vegas-Clark County Library District's Tentative Budget for FY 2012-2013.</p> <p>Trustee Kirsh asked when negotiations with the union representing District staff would begin. Ms. Goodrich said that staff have had preliminary talks with Teamsters 14 officials regarding scheduling. Goodrich's goal was to get the meetings scheduled by the end of calendar year 2012. The meetings themselves would begin in early 2013 and it is her hope to conclude negotiations before staff was required to present a budget in May, 2013. This happened last year with the union contract extensions.</p> <p>Trustee Moulton appreciated that staff understood that property tax assessed valuation may improve in the next few years, but that, due to statute, can only increase by 3% annually.</p> <p>Trustee Moulton asked for more history on the budget item on the presentation under Total Expected Revenues – All Funds, Charges for Services at \$1.1 million. Ms. Goodrich explained that the expected revenue amount was the same as last year and had been kept the same for the previous few years. Mr. James explained that this line item is used to account for the revenues from space rental to the Lied Children's Museum at the Las Vegas Library as well as revenues from contracts with the Boulder City Library District, the North Las Vegas Library, the Springs Preserve, and the City and County correctional</p> |

facilities. In addition, this item is used to account for the money received from the rental of branch meeting rooms and performing arts centers. Trustee Moulton explained that she asked as she knows many people are interested in this particular item and she, as a Trustee, is interested in how the data comes out. It was something she would like to continue to look at.

Trustee Moulton then commended staff for their very conservative approach on the budget since not every public entity is able to do this. She appreciated the fact that the District is prepared to pay off the medium-term bond debt. She also commended District staff, who made contract concessions and have worked without salary increases or COLAs.

Trustee Moulton then asked if any staff were included in the Services and Supplies item included in the General Fund Expenditures by Activity. Ms. Goodrich explained that no employees were included as this item covers maintenance contracts and other services and supplies. One of the largest expenses in this item are maintenance contracts on technology.

Trustee Ence also commended staff on a balanced budget. Ence believed this was achieved because of the action taken by staff three and four years ago. He congratulated Ms. Goodrich and Mr. James on their pro-active leadership and said that people need to understand that the District is still in challenging economic times. In addition, Ence felt that for the District to say that it has the money to pay off its current indebtedness and that it is set aside, is more than most entities can say.

Trustee Reese commented that she sat through a lot of meetings over the past few years regarding the District's budget issues. When Reese came onto the Board, she was impressed that, even in good times, the District had planned ahead as it has meant the libraries could stay open. She also noted that staff has not only not had COLAs, but staff have not been hired back, so the remaining staff are doing more work with less people. In addition, libraries have seen more use. This has been a tough situation for Trustees as all of them love libraries and the services they offer to the community. Staff are putting more effort in with a lot less help.

Trustee Bilbray-Axelrod asked about the Windmill Library and Service Center closeout costs listed in the Capital Projects Programs list. Mr. James and Ms. Goodrich explained that the costs include warranty costs and paying off the last few bills from the project's construction.

Trustee Saunders appreciated staff's prudent financial planning that is exhibited in the proposed budget. He is a firm believer in living within one's means. Saunders agreed with Trustee Ence that the District is still in very uncertain economic times. He also said that it was critical to set aside the money to repay the District's debt and approved the thinking that went into the budget.

There was no public comment on this item.

Trustee Moulton moved to close the Public Hearing on the Tentative Budget for FY 2012-2013.

Discussion and possible Board action to adopt the Las Vegas-Clark County Library District's Final Budget for Fiscal Year 2012-2013. (Item IX.B.)

Trustee Saunders moved to adopt the Final Las Vegas-Clark County Library District's Fiscal Year 2012-2013 Budget subject to any modifications as directed by Trustees and instruct staff to adjust estimated Fiscal Year 2012-2013 revenues in accordance with final estimates from the Department of Taxation provided such estimates are received in sufficient time for staff to make adjustments by the June 1, 2012 filing date. There was no opposition and the motion carried.

Discussion and possible Board action regarding an addendum to the original lease agreement with Lied Discovery Children's Museum. (Item IX.C.)

General Services Director Steve Rice explained that Linda Quinn, CEO of the Lied Discovery Children's Museum, had informed the District that the move to their new location in the Smith Center will be delayed approximately four months, until February 2013. In preparation for their move, they have begun to hire additional staff and need interim office space to accommodate them. Ms. Quinn has requested use of the vacant office space on the third floor of the Las Vegas Library consisting of 1,774 square feet until they relocate to the Smith Center.

The additional space will be provided under the same terms and conditions as the original lease agreement. With the additional space, the Museum's proportionate share of the total building square footage will increase from 30% to 32% and they shall reimburse the District for their share of the total building's expenses pursuant to the original lease agreement. This will result in an increase of approximately \$700 per month. Staff is recommending approval of an addendum to the original lease agreement to add the space on the third floor of the Las Vegas Library.

Trustee Moulton moved to authorize staff to execute an addendum to the original lease agreement with Lied Discovery Children's Museum dated June 30, 2003 to add the space on the third floor of the Las Vegas Library, subject to review by Counsel. There was no opposition and the motion carried.

Discussion and possible Board action regarding the Clark County School District's intended proposal to levy a special elective tax. (Item IX.D.)

Mr. James explained that the Clark County School District (CCSD) intends to seek approval from the Debt Management Commission (DMC) of Clark County to levy a special elective tax in the amount of 21.2 cents per \$100 assessed valuation. The purpose of the proposed levy is for financing capital projects for schools for a period of 6 years, beginning on July 1, 2013 through June 30, 2019.

If approved by the DMC and the electors of the CCSD, this new proposed levy could potentially affect the Library District's ability to levy all or a part of the amount of property taxes that the Library District is now entitled to under NRS, but is not now levying. Since the Library District, among several entities, could be potentially affected by this proposed levy, NRS 350.0135 requires that the CCSD must obtain from the Library District a resolution approving or disapproving this proposed levy.

Staff has determined after discussions with the Library District's fiscal analyst at the Nevada Department of Taxation that this levy will have a minimum effect on the District's ability to levy a special elective tax in the near future.

Staff is recommending approval of the Resolution since the Library District has no intent to levy additional property taxes which would cause the combined property tax rate for the area to exceed the limitation on property taxes as outlined in NRS 361.453.

Mr. James introduced Jeff Weiler, CFO, of the Clark County School District to answer questions on the item.

Trustee Reese asked for clarification on the item. She asked if the resolution is simply to approve CCSD offering the item for public voting, not stating whether the Library District is in favor of the item. Mr. James said that the Trustees are voting on whether or not they object to the CCSD asking for a property levy per se, not the actual levy. CCSD's levy will not affect the District for at least five to six years as it is a temporary levy. The District will not be levying any additional property taxes for that period of time. As long as CCSD does not extend the temporary levy, this will not affect the District.

Trustee Yturralde asked Mr. Weiler how CCSD will let the public know how they will use the money and what is the criteria being used to select the projects. Will it be the structure's age? Weiler said that CCSD has identified the schools which will be modernized, along with other high-priority work, with the proceeds if the levy is successful. The priority has been the age of the school and those schools that need the most modernization work. The first step has been going to each entity, like the Library District, for the resolutions. The next step will be the DMC review on June 7th. If the DMC approves the levy, it will then go to the voters in November, 2012. Between the DMC vote and November, if the DMC approves going forward with the levy, CCSD will conduct an information campaign. There will be public forums and plenty of opportunities for people to ask questions.

Trustee Kirsh asked if there would be proper notification to the public and the media as to where the money is going so there are no gray areas. Kirsh wanted to make sure that CCSD, in light of the publicity recently, is prepared for the many questions and responses it will get. Mr. Weiler provided a copy of a presentation being used which explains the situation and identifies the schools affected. All Trustees received a copy.

Mr. James noted that the District is facing the same situation with infrastructure as CCSD, but is able to use the money in its Capital Projects Fund. The Library District did not have to build as CCSD had to, to accommodate the large numbers of students requiring instruction.

Chair Benavidez noted that several Trustees work for government entities. She suggested they will need to disclose, but not necessarily abstain from voting.

Chair Benavidez disclosed that she works for Clark County.

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Trustee Crear disclosed that she works for the Southern Nevada Water Authority.

Trustee Yturalde disclosed that she works for the City of Las Vegas.

Trustee Reese disclosed that she works for the Clark County School District as a teacher.

Trustee Saunders disclosed that he works for the State of Nevada in the Attorney General's office.

Trustee Moulton disclosed that she is a substitute teacher at the Clark County School District.

Counsel Welt then advised those Trustees to follow up their disclosures by saying that they believed they could make an independent decision regardless of their employment status.

All of the above Trustees did so for the record.

Trustee Welt then clarified for the record that the Resolution under consideration reads so that the Trustees are agreeing that the Library District does not intend to levy a property tax assessment. The Library District is not speaking in favor or against the action of the CCSD.

Trustee Moulton moved to approve the Resolution 2012-01, Approving the Clark County School District's Proposal to Levy a Special Elective Tax. There was no opposition and the motion carried.

A copy of the approved resolution is attached as Appendix C.

Discussion and possible Board action regarding the Chair's call for nominations to form a Nominating Committee for Board officers for Fiscal Year 2012-2013. (Item IX.E.)

Chair Benavidez asked Trustee to indicate their interest in serving on the Nominating Committee to select Board officers for Fiscal Year 2012-2013.

After discussion, the following Trustees agreed to serve on the Nominating Committee: Ron Kirsh, Keiba Crear, Ydoleena Yturalde, Michael Saunders and Shannon Bilbray-Axelrod.

Announcements (Item X.)

The next Board Meeting will be held Thursday, June 14, 2012 in the West Las Vegas Library at 6:00 p.m.

Public Comment (Item XI.)

Sixteen people were signed up for public comment. All 16 requested the Trustees reconsider the rate increases for the District's performing arts centers. Each individual who spoke is listed with more specific information about their individual comments.

Makenna Bear – Makenna is 10 years old and in the fifth grade. She spoke about the impact of her activity in the performing arts on her studies and personality. She feels community theater should stay where it belongs, at the performing arts centers in the libraries.

Kim Cohen – Ms. Cohen is a mother and a 16-year patron of performing arts in the library. She believes libraries are an integral

resource that play an essential role in education, the performing arts are an essential part of library service and the library cannot afford not to keep the performing arts. Cohen stated that the theaters were built by public funds by previous Boards who believed they were an integral part of library service and if the theaters are devoid of performing arts, there are no winners.

Ilana Cohen – Ilana is nine years old and in the fourth grade. She spoke about the importance of performing arts to herself and her brother. She asked Trustees to please understand how awful to the community it would be if libraries no longer sustained the performing arts centers.

Michael Vojvodich – Las Vegas. Mr. Vojvodich is the Director and an instructor in the Broadway Bound program which performs full scale theatrical productions with casts of children 5-18 years old. The group has utilized the Summerlin Library Theater since 2009 and the rate increase is disappointing for the community and for children. He stressed that the education provided by the performing arts is similar to the education provided by libraries. Vojvodich wants to work with the library and while saying an increase is not unwarranted, he asked to know why it is so high. He asked how the District can say it is an educational and learning facility but then raise the rates so high that the community cannot afford to still use the District's public facilities to educate. He would like the District to work with the community to find a better way; he is not asking for special treatment. Vojvodich also commented that Ms. Goodrich's comments made while on the radio recently were disrespectful to previous Boards and to the community.

Dianne Newell – Las Vegas. Ms. Newell is retired and living on a fixed income. She has regularly attended shows at her neighborhood library. Newell appreciated the low cost and that she does not have to drive far at night. Newell attends with her grandchildren and feels that the libraries are a family-friendly environment which is perfect for exposure to the performing arts. She continued to say that most people understand that the economy is down and that rates have to be raised a little, but what the District has done has made this type of entertainment totally unaffordable to the average person. Newell said that, as a taxpayer, her money has been used to build the facilities and now the community can make no practical use of them. She does not believe that is right.

Cheryl Ruettiger – Henderson. Ms. Ruettiger is Director of the Rudy Foundation for Kids. The group supports children in education, sports and the performing arts. Ruettiger believed that if everyone worked together as a team on this issue, the children would be allowed to continue to perform in the amazing facilities. She emphasized that the community has to work together.

Alisa McCaffee – Henderson. Ms. McCaffee is Director and Organizer of the Las Vegas Belly Dance Intensive. The group is in its fifth year performing at the Clark County Library Theater. They are an educational group showcasing middle eastern culture. The rate increase is wounding the organization deeply and no other place has been able to accommodate the group. The rate increase means that

the old rate she paid of \$800 is now over \$5,000 for the same amount of time and space as before. She has had to raise ticket prices, which were already at \$30. McCaffee believed the rate increase is not right or fair as the theaters were created by the community for the community. She understood some price increase was necessary, but the information used in making decisions was faulty and the assessment was flawed. She continued to say that making decisions without really considering the numbers and then raising the rates beyond what anyone can afford needs to be re-assessed. McCaffee said it is also frustrating to be told that it would take too much manpower and too much time to re-evaluate the numbers. McCaffee felt she is being told she does not matter.

Wendy Selover – North Las Vegas. Ms. Selover is the Vice President of the James Seastrand Helping Hands group. The group raises money to help seniors stay in their homes, which then helps Nevada as taxpayer money is not used to place the senior in care. The group's largest fundraiser for many years has been a community theater party. At this fundraiser, outreach is done to the North Las Vegas and Las Vegas community to volunteer their time. Over the last few years, the fundraiser has been held at the Summerlin Library. This year, the group is unable to do their play. Selover said that the group understood the budget problems and understood that increases are needed. They are also concerned that everyone in the community is hurting because of this action.

Heaven Akmal – 13 years old. Heaven spoke about the effect performing had on her studies and life.

Suzanne Fife – Las Vegas NV. Suzanne is a student in junior high school. Suzanne is one of hundreds affected by the Trustees' decision. She believed that the lack of community theater trickles down and has an effect on education and the community. She said she was not a business owner but thinks that the less use the theaters get, the less money the library makes.

Katie Fife – Katie is nine years old and in the third grade. Katie loves to perform on stage in the libraries and talked about the effect on her studies and personality all due to her being given the opportunity to perform. She hoped the community will still have a chance to participate in culture and local heritage at the libraries.

Barrett Holthus – Barrett spoke about his growth in confidence, discipline, self-control and time management skills he gained while performing in community theater. If that is taken away, all the lessons will disappear into thin air. If the District kept raising rates, no theater company will be able to afford to perform at the theaters.

Melanie Walker – Las Vegas. Ms. Walker represents the Las Vegas Ballet Company, which keeps classical ballet alive and well in the arts in Las Vegas. She spoke about a transformative experience she and her daughter had seeing the company perform at the Summerlin Library Theater and being able to speak to the performers after the show. That experience started her daughter in ballet and she is still active and interested in pursuing a career. She also spoke on behalf of

the LV Ballet Company founder, Kyudong Kwak, who said this is an incredible experience, a feeling of bringing joy to the community. The group has no other place in which to perform.

Kim Nguyen – Las Vegas. Ms. Nguyen is a mother of a Broadway Bound performer and two children who play the piano and perform in recitals with Mary Burlin, their teacher. Ms. Burlin uses the theaters to host two recitals a year. Ms. Nguyen said that the rate increase means more costs to parents and questioned what the cost to the library is if the space is unused. She then asked where the information was located in the budget. She also questioned what will happen to the library and the space if no one uses the facilities. Finally, she asked about the hourly rate if the spaces sit empty. Nguyen also feels the reports on this are flawed. She said this was a big disservice to children.

Marci Riedy – Ms. Riedy stated she was a volunteer for Broadway Bound, a group which produces eight shows a year, with ticket prices ranging from \$10-\$12. These tickets are priced so that the group breaks even and is great for seniors and families. For their last production under the old rates, the *Wizard of Oz*, the District cost was \$3,700. With the new rates, the District cost would be \$27,000. Riedy said that even if the group sold every seat to every show, the revenue would still not cover the District's cost. She said that it is not that the group does not want to pay the fees, it is that it is absolutely impossible, plus there are other costs of production. The *Wizard of Oz* brought 2,400 adults and children into the library in six days. Riedy said that the rates have been raised to a point where Broadway Bound and other non-profit and performing arts groups simply cannot afford to perform in District theaters. She has organized a petition to ask the Board to consider a reasonable compromise and has collected over 4,200 signatures so far, both online and on paper. She will continue to collect signatures until she gets 5,000.

Karl Larson – Mr. Larson is the producer and Executive Director for Signature Productions. The group produces four shows a year which bring in approximately 5,000-6,000 people per show. He stated that the increases were exorbitant and will literally close down the theaters as the District has priced everybody out. He said it was shameful for the District to use all its money for books and cut off the theater which has been part of the community for 17 years and has brought people to the library for entertainment. Under the new rate, Mr. Larson said Signature would pay \$78,000 in fees, which is \$15,000 less than the group's regular budget. The group cannot do a show and build sets for less than \$15,000 as it costs \$85,000 to produce one of its shows. Larson said he believed the Board had been misled in the way the figures have been shown. The group has always been willing to pay more, but raises like this would require his group to charge \$50 or \$60 for tickets and his audience has told him they are not able to do that. It must cost a bundle to have the theaters sit empty and the group is willing to help.

Every speaker received a round of applause.

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Executive Session Removed from Agenda.
(Item XII.)

Adjournment Chair Benavidez adjourned the meeting at 7:48 p.m.
(Item XIII.)

Respectfully submitted,

Keiba K. Crear, Secretary

2012 ATTENDANCE

APPENDIX A

MAY 17, 2012 REGULAR BOARD MEETING

| 2012 | | January 12 Regular Board Meeting | February 9 Regular Board Meeting | March 8 Regular Board Meeting | March 29 Finance & Audit Cmte | April 12 Regular Board Mtg | May 17 Regular Board Mtg | | | |
|-----------------|----------|----------------------------------|----------------------------------|-------------------------------|-------------------------------|----------------------------|--------------------------|--|--|--|
| Benavidez | Kelly | P | P | P | A-E | P | P | | | |
| Bilbray-Axelrod | Shannon | P | P | P | | P | P | | | |
| Crear | Keiba | P | P | P | P | P | P | | | |
| Ence | Randy | P | P | P | P | P | P | | | |
| Kirsh | Ron | P | P | P | | P | P | | | |
| Moulton | Sheila | P | P | P | P | P | P | | | |
| Reese | Carol | P | P | P | | P | P | | | |
| Saunders | Michael | P | P | P | P | P | P | | | |
| Wadley-Munier | Robin | P | P | P | P | P | A-E | | | |
| Yturralde | Ydoleena | P | P | P | P | P | P | | | |

attended Committee meeting but not a member

A-E Excused Absence
 A-U Unexcused Absence
 as of May 18, 2012

TENTATIVE/PROPOSED BUDGET

Fiscal Year 2012-2013



FY 2012-2013 Budget Strategy

Focusing on the Future

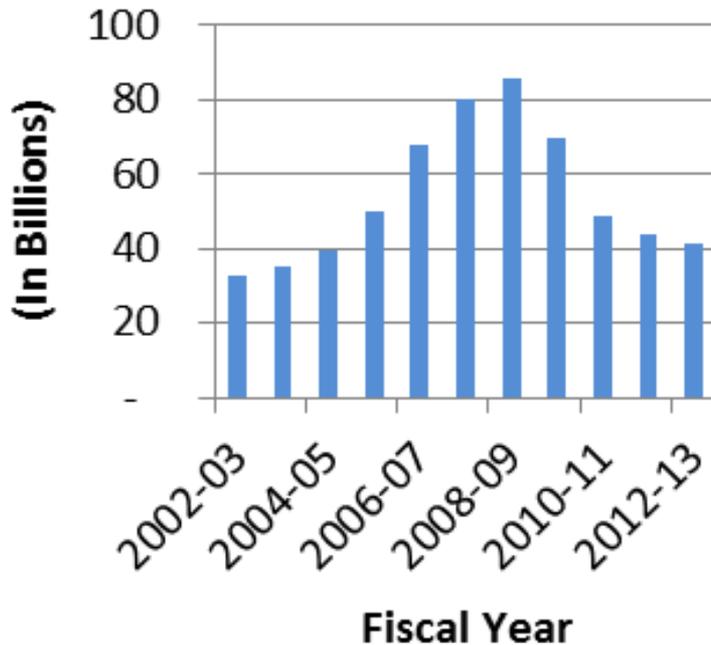
Las Vegas-Clark County Library District Proposed FY 2012-2013 Budget

Presented by

- Jeanne Goodrich, Executive Director
- Fred James, CPA, Deputy Director/CFO

Assessed Value

Assessed Valuation 2003-2013



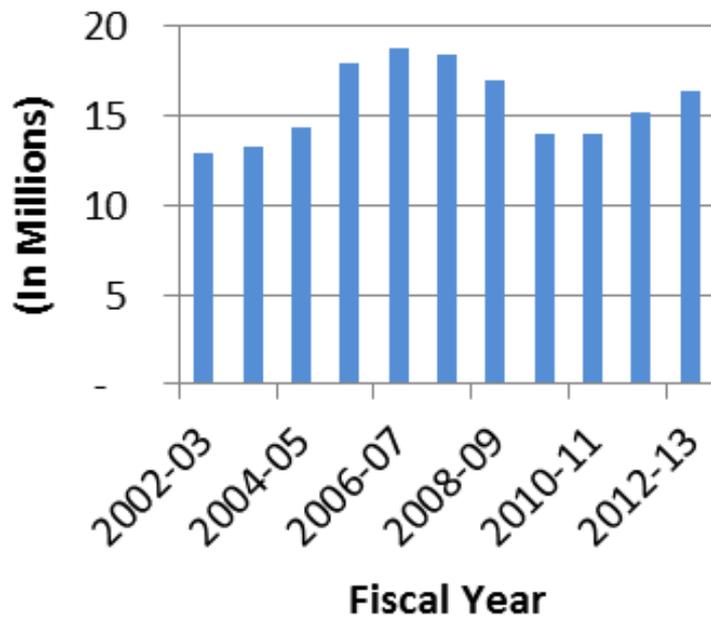
- Property tax is based on assessed valuation (AV) of property
- 2012-2013 AV: **\$41.4 billion, a 10% decrease** over 2011-2012
- Property tax represents 63% of total revenues(\$36.5M)

The District's Property Tax Bill

- Tax rate: General Fund .0942
- Total tax rate: \$.0942 per \$100 AV
- Property tax rate per \$100K AV pays about \$32.97 yearly or \$2.75 monthly

Consolidated Sales Tax Revenue 2003-2013

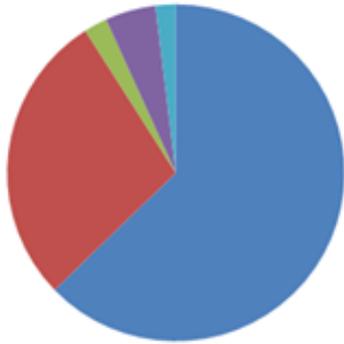
Consolidated Sales Tax Revenue 2003-2013



- CTX is a combination of City/County Relief (sales) and miscellaneous taxes distributed to most Clark County municipalities according to State formula
 - 2012-2013 estimate: \$16.4M, an increase in amount of \$1.2M
 - CTX revenue accounts for 28% of General Fund revenue, higher than the prior year
 - CTX revenue is volatile
- All other revenues account for \$4.9M
 - Fines & fees, Interest, Contracts

Total Expected Revenues - All Funds

Total Revenues - All Funds
\$58,121,000

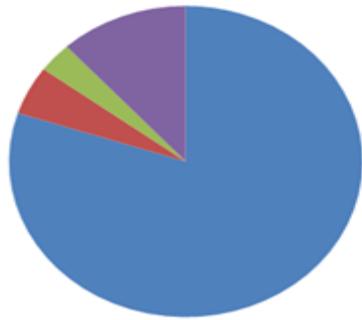


- Property Tax - 63%
- Consolidated Sales Tax - 28%
- Intergovernmental Revenue - 2%
- Fines and Forfeits/Misc. - 5%
- Charges for Services - 2%

- Property Tax - \$36.5M
- Consolidated Tax - \$16.4M
- Intergovernmental Revenue - \$1.3M
- Fines & Fees/Misc. - \$2.5M
- Charges for Services - \$1.1M

Total Expenditures – All Funds

Total Expenditures - All Funds
\$65,072,344



- General Fund - 80%
- Capital Projects Fund - 5%
- Special Revenue Funds - 3%
- Debt Service Fund - 12%

- General Fund - \$52.1M
- Capital Projects Fund - \$3.3M
- Special Revenue Funds - \$2.0M
- Debt Service - \$7.7M

Other Financing Sources & Uses Transfers to Other Funds

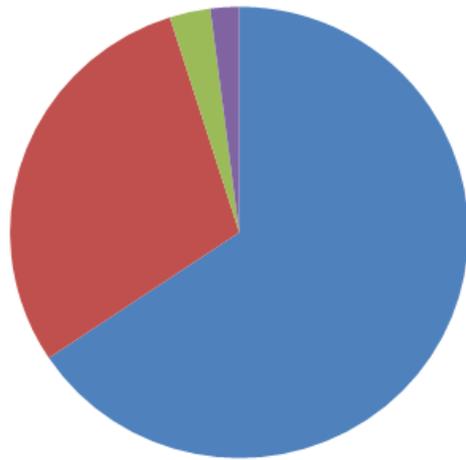
- **\$46.8M** proposed transfers
 - \$17.5M from General Fund to
 - Debt Service Fund - \$15.9M**
 - 2009 Medium-Termed Bonds - \$7.7M
 - Sinking fund strategy - \$8.2M
 - Required payments to have on hand by June 30, 2012
 - Capital Projects Fund – \$1.5M**
 - Management Information System/Human Resources System-\$1.0M
 - Vehicle Purchase and Replacement Program - \$0.5M
 - Special Revenue Fund - \$0.1M**
 - \$29.3M from Capital Projects Fund to Debt Service fund as part of Sinking fund strategy

General Fund

The General Fund is the operating fund for the District. It is used to account for all financial resources except for those required to be accounted for in another fund.

General Fund Revenues

Total Revenues - \$55,601,000

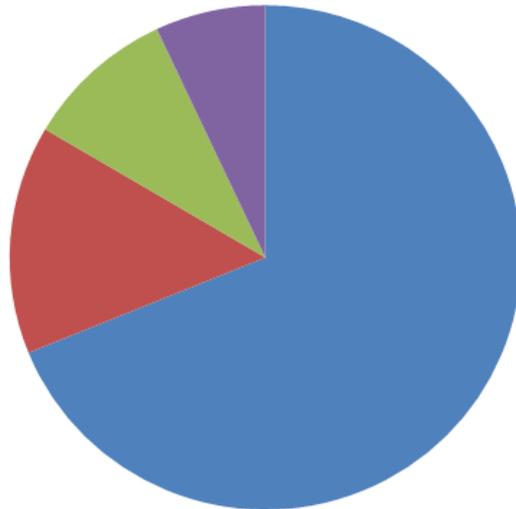


- Property Tax - 66%
- Consolidated Sales Tax - 29%
- Fines and Forfeits/Misc. - 3%
- Charges for Services - 2%

- Property Tax - \$36.5M
- Consolidated Sales Tax - \$16.4M
- Fines and Forfeits/Misc. - \$1.6M
- Charges for Services - \$1.1M

General Fund – By Function

Total Expenditures by Function -
\$52,084,765

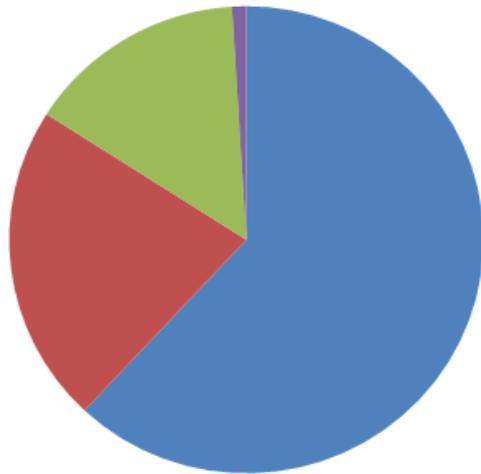


- Public Services - 69%
- General Services - 15%
- Administration - 9%
- Information Technology - 7%

- Public Services - \$35.9M
- General Services - \$7.6M
- Administration - \$5.0M
- Information Technology - \$3.6M

General Fund – By Activity

Total Expenditures by Activity - \$52,084,765



- Salaries and Benefits - 62%
- Services and Supplies - 22%
- Library Materials - 15%
- Capital Outlay - 1%

- Salaries and Benefits - \$32.3M
- Services and Supplies - \$11.5M
- Library Materials - \$7.8M
- Capital Outlay - \$0.5M

Ending Fund Balance FY 2012-2013

- General Fund budget includes Ending Fund Balance of \$6.6M or 12.6% of FY 2012-2013 expenditures
 - Necessary to provide liquidity for cash outflows
 - Acts as a cushion during economic downturns
 - Reserves in Capital Projects Fund will be used to augment cash flows in General Fund, if necessary
- Excess balance above \$6.5M will be used to cover projected revenue shortfalls in future years

Public Services

Public Services includes Support Services, Collection Development, Branch Services, Community Outreach, Contract Libraries, Literacy and the Virtual Library.

Public and Support Services Budget Highlights:

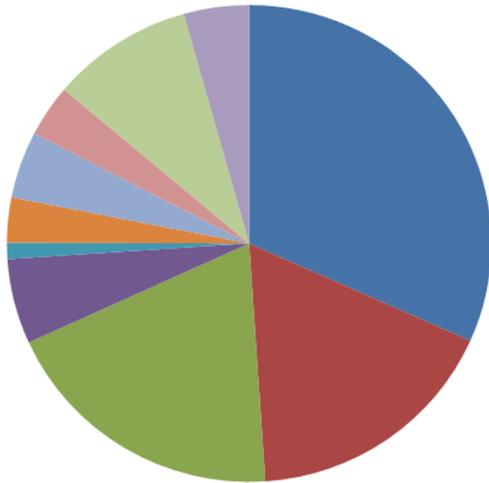
- Same hours and service levels as in current year
- Staffing allocations and Services & Supplies budget to remain at current levels, with some adjustments to be made in response to workload

Library Materials

Library Materials are considered to be one collection, which is physically and electronically distributed among District branches.

Proposed Materials Budget

Materials Allocation
\$7,804,840



- Adult Print - 32%
- Adult Audio Visual - 17%
- Juvenile Print - 19%
- Juvenile Audio Visual - 6%
- Contract Libraries Adult Print - 1%
- Languages - 3%
- Reference - 5%
- Periodicals - 3%
- Electronic Databases and Services - 10%
- Downloadable Ebooks and Media - 4%

- Adult Print - \$2,473,000
- Adult Audio Visual - \$1,346,500
- Juvenile Print - \$1,502,000
- Juvenile Audio Visual - \$450,500
- Contract Libraries Adult Print - \$86,347
- Languages - \$238,000
- Reference - \$353,493
- Periodicals - \$275,000
- Electronic Resources - \$740,000
- Downloadable Ebooks and Media - \$340,000

General Services

General Fund Highlights

General Services Budget Highlights

- Building Repairs and Minor Improvements - \$889K
 - Non-contracted vendors for repair and maintenance
 - services include: flooring, doors, furniture, elevator, generators, HVAC, lock/key, painting, miscellaneous, and etc.

Capital Projects Fund

The Capital Projects Fund accounts for the acquisition, replacement or construction of major capital projects and facilities.

Capital Projects Programs

- \$38.1M available resources:
 - Integrated Library Systems - \$1.5M
 - Technology Replacement and Upgrades - \$2.9M
 - Building Repair and Maintenance - \$4.6M
 - Capital Construction - \$28.6M
 - Vehicle Purchase & Replacement - \$.5M

Capital Projects Programs Continued

- \$3.3M Budgeted Expenditures:
 - Technology Replacement and Upgrades - \$1.5M
 - Building Repair and Maintenance - \$0.9M
 - Capital Construction - \$0.8M
 - Mesquite Temporary Modular Building Addition
 - Windmill Close-out
 - Branch Projects
 - New And Replacement Vehicle Program - \$.1M
- \$29.3M Capital Transfers to Debt Service fund
- \$5.5M Remaining Fund Balance is reserved to
 - cover projected revenue shortfalls in future budget years, and
 - cover Capital Projects programs over the next 5 to 6 years

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific revenue sources, which are the Grant Fund and Gift Fund.

Special Revenue Funds

- Special Revenue - \$2.1M
 - Literacy (CALL) and Other Grants - \$1.4M
 - Donations in the Gift Fund - \$0.7M

Debt Service Fund

The Debt Service Fund accounts for the accumulation of resources for, and the payment of, general obligation bonds.

Debt Service Fund

- **\$53.5M** available resources

- **\$7.7M** - Ten-year Medium-Term Bond is payable through a transfer from the General Fund
 - \$45.8M outstanding at June 30, 2013

- **\$45.8M** - Remaining fund balance is reserved to pay the outstanding bond balance over the next several years beginning FY July 1, 2013 through June 30, 2019

Fiscal Budget Impact

- Materials budget maintained at 15% of operating budget
- Increase staffing by 7.25 FTEs(1.34% of total budget costs) \$433K in response to Public Service and IT workload demands
- No COLAs/No Steps
- Reduced Health & Insurance Costs
- Ending fund balance maintained at a minimum of \$6.5M
- Budget is sustainable with proposed spending
- Transfers from the General Fund to service the Medium-Term bond debt will not be necessary in future budget years

Service Impacts

- Current hours and services are preserved
- Library Materials budget remains at 15% of operating budget
- Continued emphasis on programs and services for children, families, and care-givers to meet service priorities

**RESOLUTION 2012-01 Approving the Clark County School District's Proposal to Levy a
Special Elective Tax**

WHEREAS, pursuant to NRS 350.014, the Board of Trustees (the "Board") of the Clark County School District (the "District") intends to request the approval of the Debt Management Commission (the "DMC") of Clark County of the submission to the electors of the District of a proposal to levy a special elective tax in the amount of 21.20 cents per \$100 assessed valuation (the "Special Elective Tax") for the purpose of financing capital projects for schools for a period of 6 years, commencing on July 1, 2013, which will be outside of the caps on a taxpayer's liability for property (ad valorem) taxes established by the legislature in the 2005 session (the "Proposal"); and

WHEREAS, pursuant to Subsection 1 of NRS 350.0135, the District determined that the Las Vegas-Clark County Library District (the "Entity") is an affected governmental entity, and has provided notice (the "Notification") to the Entity of the Proposal, the estimated amount the proposal would increase property taxes and the potential effect of the increase on the Entity; and

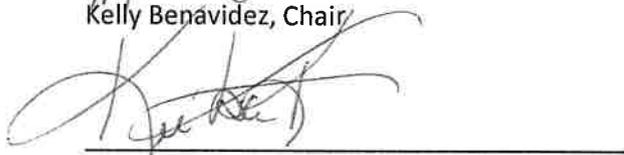
WHEREAS, pursuant to Subsection 3 of NRS 350.0135, the governing body of an entity that receives a notification pursuant to Subsection 1 of NRS 350.0135 must by resolution approve or disapprove the proposal described in the Notification.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT, THAT the governing body hereby approves the Proposal and hereby states that it has no intent to levy property taxes which, if combined with the Special Elective Tax, would cause the combined property tax rate for the area containing the Entity and the District to exceed the limitation on property taxes set forth in NRS 361.453.

PASSED, ADOPTED and APPROVED, this 17th day of May, 2012, LVCCLD Trustees.



Kelly Benavidez, Chair



Attest: Member, Board of Trustees