

# ITEM III.

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Naming Libraries Policy Committee Meeting  
Thursday, April 11, 2019**

DATE: Thursday, April 11, 2019

TIME: 5:30 p.m.

PLACE: Rainbow Library  
3150 N. Buffalo Drive  
Las Vegas, NV 89128

The Naming Libraries Policy Committee, an Ad-Hoc Committee of the Whole, chaired by Trustee Kelly Benavidez, with all members of the Las Vegas-Clark County Library District Board of Trustees as members, will meet to meet to discuss proposals related to the District's *Library District Naming Opportunities Policy*.

I. Roll Call

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. New Business

A. Discussion and possible action regarding the approval of two naming opportunities: 1) COX Robot Lab located at the Enterprise Library; and 2) Robot Lab Powered by SWITCH located at the West Las Vegas Library.

V. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. Persons wishing to

Speak in public comment must sign in on the sign-in sheet before this item is addressed.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

VI. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR [boyera@lvccld.org](mailto:boyera@lvccld.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL WILL BE MADE AVAILABLE AT THE MEETING LOCATION ON THE DAY OF THE MEETING AFTER 3:00 P.M.

Pursuant to NRS 241.020, written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, April 5, 2019, i.e., given at least three (3) working days before the meeting, including in the notice the time, place, location and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119

2. Las Vegas Library

833 Las Vegas Boulevard North  
Las Vegas, NV 89101

3. Rainbow Library  
3150 N. Buffalo Drive  
Las Vegas, NV 89128
  4. Sunrise Library  
5400 Harris Avenue  
Las Vegas, NV 89110
  5. West Charleston Library  
6301 W. Charleston Boulevard  
Las Vegas, NV 89146
  6. West Las Vegas Library  
951 W. Lake Mead Boulevard  
Las Vegas, NV 89106
  7. Windmill Library  
7060 W. Windmill Lane  
Las Vegas, NV 89113
  8. Las Vegas-Clark County Library District website  
[www.lvccld.org](http://www.lvccld.org)
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.



## ITEM IV.A.

### AGENDA

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#### APRIL 11, 2019 MEETING OF THE BOARD OF TRUSTEES' NAMING LIBRARIES POLICY COMMITTEE

**Agenda Item#IV.A.:** Discussion and possible action regarding the approval of two Naming Opportunities: 1) Robot Lab powered by COX located at the Enterprise Library; and 2) Robot Lab Powered by SWITCH located at the West Las Vegas Library.

**Background:** The Library District *Naming Opportunities Policy* was revised and adopted on March 9, 2017, by the Library District Board of Trustees who retain the sole responsibility for naming, renaming, or rescinding the name of library facilities; parts of facilities and/or properties; and endowments for new capital projects, renovation projects, programs, equipment, collections, and/or other library services.

The policy also stipulates that all Naming Opportunity proposals will be submitted to the Naming Committee in writing, and each shall contain justification compliant with the criteria, terms, and purposes set forth in the policy. Each proposal below provides details related to criteria and terms for your consideration. The purpose of each naming opportunity is to recognize the substantial contribution of the donors to the launch of these services which are key to implementation of the "Limitless Learning" and "Career and Business Success" strategies in the Vision 2020 Strategic Plan.

**Consideration of Proposals:** To qualify for a naming opportunity, a proposal must demonstrate four things: 1) donors are willing to enter into an agreement to contribute at least 51% of the actual or estimated project costs; 2) geographical or functional names should be included in the agreement; 3) donor recognition signage will be consistent with Library District signage standards, and 4) the term of the agreement shall take into consideration the estimated life of the building or project area.

This memo outlines the details of the terms proposed for each of the two project agreements proposed, in alignment with the four policy criteria:

#### **Robot Lab powered by COX Community Charities (located at the Enterprise Library)**

1. Agreement to contribute a minimum of 51% of project costs. In March 2019, the Las Vegas-Clark County Library District Foundation received \$25,000 from the COX to purchase equipment and furniture for a teen Robot Lab at the Enterprise Library located at 25 E. Shelbourne, Las Vegas, NV 89123. This represents over 51% of equipment that will be purchased to establish the Robot Lab in the current Teen Zone of the Enterprise Library. Additional furniture and minor space modifications will be provided by the General Services division of the Library District. Staff support for these teen activities will be provided by the Enterprise Library based on their considerable experience with the Lil Bits

and other coding activities that have been in place for several years. Additional mentor and instructional support may be provided by the Library District Foundation.

2. Naming by geography or function. Signage for the Robot Lab will be branded with the COX Community Charities logo, indicating the functional location of the Robot Lab embedded in the teen service area that relates to both the Limitless Learning and Career Success goals of the Vision 2020 Strategic Plan. The Robot Lab will be a place for teens to learn coding, robotics, STEAM technologies, teamwork, problem-solving and other 21<sup>st</sup> Century skills that are critical in today's academic, workforce and business environments.
3. Signage consistent with Library District signage standards. Signage will be approved by General Services in accordance with criteria of the District, the Library Facilities Master Plan, local laws, regulations, and related ordinances.
4. Term consistent with life of project area. The term of this Naming Opportunity will be from June 2019 through December 2020, coterminous with the grant which concludes in December 2020, unless terminated sooner based on Board of Trustee discretion criteria provided for the Naming Opportunities policy.

#### **Robot Lab powered by SWITCH (located at West Las Vegas Library)**

1. Agreement to contribute a minimum of 51% of project costs. In March 2019, the Las Vegas-Clark County Library District Foundation received a grant award of \$15,000 from SWITCH, Inc. to provide equipment and other in-kind support for a teen Robot Lab teen tech center at the West Las Vegas branch library located at 951 W. Lake Mead Drive. The Robot Lab activities will be conducted in the youth services area space adjacent to the current Homework Help center. No additional space modifications are anticipated, although SWITCH is also interested in donating in-kind furniture and equipment to give the Robot Lab an updated tech look and feel. Potential space improvements will be approved by the General Services division. The Library District Foundation will provide instructional and mentor support to West Las Vegas Youth Services staff to run both teen and tween classes once a week starting in June, 2019.
5. Naming by geography or function. Signage for the Robot Lab will be branded with the SWITCH logo, indicating the functional location of the Robot Lab embedded in the teen service area that relates to both the Limitless Learning and Career Success goals of the Vision 2020 Strategic Plan. The Robot Lab will be a place for teens to learn coding, robotics, STEAM technologies, teamwork, problem-solving and other 21<sup>st</sup> Century skills that are critical in today's academic, workforce and business environments.
6. Signage consistent with Library District signage standards. Signage will be approved by General Services in accordance with criteria of the District, the Library Facilities Master Plan, local laws, regulations, and related ordinances.
7. Naming Opportunity Term. The term of this Naming Opportunity will be from June 1, 2019 through June 30, 2020, coterminous with the grant from SWITCH which concludes on June 30, 2020, unless terminated sooner based on Board of Trustee discretion criteria provided for the Naming Opportunities policy.

#### **Recommended Action:**

Move to recommend to the Board of Trustees approval of:

- A) The Robot Lab powered by COX Community Charities at the Enterprise Library
- B) The Robot Lab powered by SWITCH Naming Opportunities at the West Las Vegas Library