

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
September 12, 2019**

DATE: Thursday, September 12, 2019

TIME: 6:00 p.m.

PLACE: East Las Vegas Library
2851 East Bonanza Road
Las Vegas, NV 89101

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. East Las Vegas Library Presentation by Branch Manager, Salvador Avila

V. Approval of Proposed Minutes (For possible action)

A. Regular Session, July 11, 2019

VI. Chair's Report

A. Possible Board discussion regarding the 2020 Board Meeting Schedule.
B. Possible Board discussion regarding the Chair's report.

VII. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss. NOTE: Due to the Board not meeting in August, reports will cover two months of activity.

A. Executive Director’s Report - Dr. Ronald R. Heezen

1. Program and Delivery Services
 - a. Library Operations and Security Reports and Monthly Statistics
2. Program Support Services
 - a. Branding and Marketing Report and Monthly Statistics
 - b. Community Engagement Report and Monthly Statistics
 - c. Development and Planning Report
 - d. Information Technology Report
3. Administrative Support Services
 - a. Financial Services Report
 - b. General Services Report
 - c. Human Resources Report

VIII. Unfinished Business

None

IX. New Business

A. Consent Agenda

1. Discussion and possible Board action to approve the days of closing for calendar year 2020.
2. Discussion and possible Board action to approve a new contract for workers compensation insurance.
3. Discussion and possible Board action regarding approval to purchase vehicles from Ford Country and Findley Chevrolet at previously bid contract rates of the State of Nevada (Bid No. 8475).

- B. Presentation and discussion of the Las Vegas-Clark County Library District online room reservation system and the future migration and implementation of a new platform offered by the company, Communico, by Community Engagement Director Matt McNally and Communico CEO Paul Quelch.

- C. Discussion and possible Board action regarding contract awards to provide design and architectural services for thirteen library branch renovations.
- D. Discussion and possible Board action to approve the fee proposal from Simpson Coulter Studio to design, quantify, and determine locations for new brand signage throughout the Las Vegas-Clark County Library District’s 25 buildings, in order to identify all buildings as part of the District.

X. Announcements

Trustees are invited to attend Staff Day, October 14, 2019, at the Texas Station Hotel & Casino. Registration begins at 8:00 a.m., the program begins at 9:00 a.m., lunch will be served, and the day ends at 4:00 p.m.

There will be a Purchasing Policy Committee of the Whole Meeting on Thursday, October 10, 2019, at 6:00 p.m. in the Enterprise Library, 25 East Shelbourne Avenue, Las Vegas, Nevada 89123.

The next Board Meeting will be held Thursday, October 10, 2019, at 6:30 p.m. in the Enterprise Library, 25 East Shelbourne Avenue, Las Vegas, Nevada 89123.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

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XII. Executive Session regarding litigation and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

XIII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE

AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR boyera@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL WILL BE MADE AVAILABLE AT THE MEETING LOCATION ON THE DAY OF THE MEETING AFTER 3:00 P.M.

Pursuant to NRS 241.020, written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, September 6, 2019, i.e., given at least three (3) working days before the meeting, including in the notice the time, place, location and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library
1401 E. Flamingo Road
Las Vegas, NV 89119
2. East Las Vegas Library
2851 E Bonanza Road
Las Vegas, NV 89101
3. Sunrise Library
5400 Harris Avenue
Las Vegas, NV 89110
4. West Charleston Library
6301 W. Charleston Boulevard
Las Vegas, NV 89146
5. West Las Vegas Library
951 W. Lake Mead Boulevard
Las Vegas, NV 89106

6. Windmill Library
7060 W. Windmill Lane
Las Vegas, NV 89113
 7. Las Vegas-Clark County Library District website
www.lvccld.org
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.