

# ITEM III.

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Emergency Meeting  
March 18, 2020**

DATE: Wednesday, March 18, 2020

TIME: 4:00 p.m.

PLACE: Windmill Library Boardroom  
7060 W Windmill Lane  
Las Vegas, NV 89113  
OR  
via Conference Call

I. Roll Call

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. New Business

A. Discussion and possible Board action to ratify the Executive Director's decision to close the Las Vegas-Clark County Library District as of March 16, 2020.

B. Discussion and possible Board action to extend the previously approved Food for Thought program, which includes a waiver of \$2.00 of fines and fees for every food item a cardholder donates, originally scheduled for the month of April, through May 31, 2020, due to the closures caused by the COVID-19 virus.

V. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

VI. Adjournment

NOTE: DUE TO THE COVID-19 CLOSURE OF THE LIBRARY DISTRICT, PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 TO REQUEST ACCESS TO THE CONFERENCE CALL INFORMATION.

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR [boyera@lvccld.org](mailto:boyera@lvccld.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL WILL BE MADE AVAILABLE AT THE MEETING LOCATION ON THE DAY OF THE MEETING AFTER 3:00 P.M.

Pursuant to NRS 241.020, section 11. states that, “As used in this section, “emergency” means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (b) Any impairment of the health and safety of the public.” This meeting is determined to be required due to the emergency generated by the spread of the COVID-19 virus.

Pursuant to NRS 241.020, written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Tuesday, March 17, 2020, i.e., given as soon as possible before the meeting, including in the notice the time, place, location and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119
2. East Las Vegas Library  
2851 E Bonanza Road  
Las Vegas, NV 89101
3. Sunrise Library  
5400 Harris Avenue  
Las Vegas, NV 89110
4. West Charleston Library  
6301 W. Charleston Boulevard  
Las Vegas, NV 89146
5. West Las Vegas Library  
951 W. Lake Mead Boulevard  
Las Vegas, NV 89106
6. Windmill Library  
7060 W. Windmill Lane  
Las Vegas, NV 89113
7. Las Vegas-Clark County Library District website  
[www.lvccld.org](http://www.lvccld.org)

- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.



## ITEM IV.A.

### AGENDA ITEM

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#### MARCH 18, 2020 EMERGENCY MEETING OF THE BOARD OF TRUSTEES

**Agenda Item #IV.A.:** Discussion and possible Board action to ratify the Executive Director's decision to close the Las Vegas-Clark County Library District as of March 16, 2020

**Background:**

Based upon Nevada Governor Sisolak's emergency declaration and the school closures announced on March 15, 2020, Executive Director Dr. Ron Heezen closed the Las Vegas-Clark County Library District, beginning Monday, March 16th. With Trustee approval, the District will remain closed at least until April 6th, as per the Governor's admonition that people maintain appropriate social distancing. Social distancing is defined as avoiding mass gatherings and maintaining a distance of six feet (or two meters) from others.

The closure could extend for an unknown amount of time based upon the Health District's evaluation. Dr. Heezen will update Trustees if additional time is needed and ask for Board approval.

The District's top priority is the health and safety of staff, volunteers, customers, and community partners. Maintaining social distancing is nearly impossible in public libraries with the numbers of District customers. The District's online resources will remain available and the District's WiFi capabilities will be extended into the parking lots. Customers will also be asked to NOT return their borrowed materials until the emergency is mitigated. ALL fines for overdue materials will be forgiven during the shutdown. All staff will be paid during this closure.

**Recommended Action:**

Motion to approve the Executive Director's decision to close the Las Vegas-Clark County Library District on March 16, 2020 until April 6, 2020.



## ITEM IV.B.

### AGENDA ITEM

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#### MARCH 18, 2020 EMERGENCY MEETING OF THE BOARD OF TRUSTEES

**Agenda Item #IV.B.:** Discussion and possible Board action to extend the previously approved Food for Thought program, which includes a waiver of \$2,00 of fines and fees for every food item a cardholder donates, originally scheduled for the month of April, through May 31, 2020, due to the closures caused by the COVID-19 virus.

**Background:**

On February 13, 2020, the Board of Trustees approved the Food for Thought program. This is a food drive that includes a waiver of \$2.00 of fines and fees for every food item a cardholder donates during the month of April 2020, in celebration of National Library Week.

Due to the spread of the COVID-19 virus which has led to the closure of the Las Vegas-Clark County Library District until at least April 6, 2020, and the closure of other major businesses in the Clark County area due to the COVID-19 virus, this will allow close to two months for donations to be received.

All other terms of the Food for Thought program approved on February 13, 2020 are unchanged.

**Recommended Action:**

Motion to change the end date of the Food for Thought food drive program from April 30, 2020 to May 31, 2020.