



MEMORANDUM

TO: Mr. Kelvin Watson, Executive Director; Library District Administrative Team; Community Engagement Administrative Team

FROM: Matt McNally, Community Engagement Director

DATE: April 27, 2021

SUBJECT: Venue Capacity and Operations

EXECUTIVE SUMMARY

Governor Sisolak announced as of May 1, 2021, authority over Covid-19 mitigation efforts would rest with local authorities. The exception to this authority is the continuation of a state-wide mask mandate. All previous mask protocols remain in effect for staff, customers, partners, contractors, instructors, presenters, artists, and vendors.

On April 20, 2021, The Clark County Local Mitigation and Enforcement Plan was approved and is shown here: [Clark County Local Mitigation and Enforcement Plan](#)

The plan provides that capacity restrictions in Clark County may increase to no more than 80% occupancy based on applicable fire code with 3-feet of social distancing in place.

All capacity and social distancing requirements in Clark County will be removed when 60% of the population in Clark County has received at least one dose of the Covid-19 vaccine.

Beginning May 1, the mitigation effort of a questionnaire screening must only be implemented for large group gatherings of 250 persons or more. Staff should keep and store the provided signage in case of future need. For events of large group gatherings, additional considerations must be taken to host the program. Please refer to those additional requirements in pages 27-36 of the plan for larger events.

The posting of revised and reduced occupancy signage will remain in effect until all restrictions are lifted. Revised venue limits are shown in the tables below. Staff shall update posted occupancy limits for gatherings in each venue. Information available to the public through Library District resources (i.e. website, Communico, etc.) shall be updated as well to reflect new maximum gathering occupancies.

The actual operating capacity may be lower than the posted occupancy to accommodate three-foot social distancing expectations. All customers with existing reservations and partners utilizing the library will also be notified of the new expectations. All programming events, rental use, and in-house use of facilities must comply with the new measures outlined by the Clark County Board of County Commissioners.

GALLERY SERVICES

Art Galleries	Current Square Footage (approximate)	Normal Maximum Occupancy	Posted 80% Occupancy with 250 Person Maximum
Centennial Hills	378	25	20
Clark County	1,300	86	68
Enterprise	300	20	16
Laughlin	300	20	16
Sahara West; East	1,400	93	74
Sahara West; The Studio	4,000	266	212
Sahara West; West	1,200	80	64
Summerlin	1,300	50	40
West Charleston	700	46	36
West Las Vegas	350	29	23
Whitney	1,100	73	58
Windmill	300	20	16

**Neither East Las Vegas nor Spring Valley art galleries are defined as a room. Therefore, maximum occupancy cannot be defined for those spaces.*

LITERACY SERVICES

Literacy Classrooms	Current Square Footage (approximate)	Normal Maximum Occupancy	Posted 80% Occupancy with 250 Person Maximum
Clark County #1	1,784	90	72
Clark County #2	810	41	32
Clark County Lab	1,562	32	25
East Las Vegas #1	747	38	30
East Las Vegas #2	754	38	30

PROGRAMMING AND VENUES SERVICES

Meeting Rooms Audience and Presenters	Current Square Footage (approximate)	Normal Maximum Occupancy	Posted 80% Occupancy with 250 Person Maximum
Centennial Hills			
Multipurpose Room	1,230	60	48
Clark County			
Large Conference	1,479	100	80
Paul C. Blau Theatre	1,512	80	64
East Las Vegas			

Meeting Room 1	1,730	150	120
Meeting Room 2	1,730	150	120
Meeting Room 1 & 2	3,461	300	240
Enterprise			
Multipurpose Room	1,230	80	64
Laughlin			
Conference Room	234	15	12
Multipurpose Room	1,120	75	60
Mesquite			
Community Room	1,127	70	56
Learning Center	348	24	19
Rainbow			
Conference Room	175	15	12
Meeting Room	2,200	100	80
Sahara West			
Board Room	612	45	36
Multipurpose Room	2,752	160	128
Spring Valley			
Conference Room	1,100	50	40
Summerlin			
Conference Room	556	40	32
West Charleston			
Conference Room	646	40	32
West Las Vegas			
Conference Room	1,350	90	72
Whitney			
Conference Room	520	37	29
Windmill			
Conference Room	1,475	70	56

Performing Arts Center Audience	Normal Maximum Occupancy	Posted 80% Occupancy with 250 Person Maximum
Clark County	399	250
Summerlin	292	233
West Charleston	276	220
West Las Vegas	295	236
Whitney	198	158
Windmill	294	235

YOUTH SERVICES

Youth Activity Areas	Current Square Footage (approximate)	Normal Maximum Occupancy	Posted 80% Occupancy with 250 Person Maximum

Centennial Hills			
Story Time Room	308	26	20
Clark County			
Story Time Room	680	70	56
East Las Vegas			
Imaginarium	875	59	47
EL28	500	27	21
Enterprise			
Story Time Room	190	34	27
Rainbow			
Story Time Room	500	75	60
Sahara West			
Parenting Room	469	48	38
Story Time Room	990	60	48
Spring Valley			
Story Time Room	816	85	68
Summerlin			
Story Time Room	500	60	48
Sunrise			
Story Time Room	995	66	52
West Charleston			
Story Time Room	500	75	60
West Las Vegas			
Story Time Room	605	41	32
Whitney			
Story Time Room	468	72	57
Windmill			
Story Time Room	600	41	32

...