

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Emergency Meeting  
JULY 6, 2021**

DATE: July 6, 2021

TIME: 7:00 a.m.

PLACE: Online via Webex – Connection information is listed on page 4.  
Due to the emergency nature of this meeting, it will be held ONLY via Webex.

The Agenda and Board meeting documents can be found at  
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to comment via email under this item must send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

Any comments which do not identify an agenda item will be read at the end of the meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute

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maximum.

III. Board Action to accept Agenda (For possible action)

IV. New Business

A. For discussion and possible Board action to adopt Resolution 2021-02 naming Kelvin Watson as the duly authorized representative of the Las Vegas-Clark County Library District for the checking account along with the Board of Trustees Treasurer, Nathaniel P. Waugh.

V. Public Comment

Topics raised under this item must be limited to matters on today’s Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter’s name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

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VI. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE

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AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLI SON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR boyera@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, [www.lvccld.org](http://www.lvccld.org) and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Monday, July 5, 2021, i.e., including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:
  - 1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119
  - 2. East Las Vegas Library  
2851 E Bonanza Road  
Las Vegas, NV 89101
  - 3. Sunrise Library  
5400 Harris Avenue  
Las Vegas, NV 89110
  - 4. West Charleston Library  
6301 W. Charleston Boulevard  
Las Vegas, NV 89146
  - 5. West Las Vegas Library  
951 Lake Mead Boulevard  
Las Vegas, NV 89106
  - 6. Windmill Library

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7060 Windmill Lane  
Las Vegas, NV 89113

7. Las Vegas-Clark County Library District website  
[www.lvcclid.org](http://www.lvcclid.org)
  
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.
  
- D. Webex Connection information:  
<https://lvcclid.webex.com>  
Event number (access code): 146 171 6401  
Password: 070621EBM  
Join by phone: +1 (408) 418-9388  
Use same meeting number  
Join from a video system or application:  
Dial [1461716401@lvcclid.webex.com](tel:1461716401)  
You can also dial [173.243.2.68](tel:173243268) and enter your meeting number.



## ITEM IV.A.

### AGENDA ITEM

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#### **JULY 6, 2021 EMERGENCY MEETING OF THE BOARD OF TRUSTEES**

**Agenda Item #IV.A.:** For discussion and possible Board action to adopt Resolution 2021-02 naming Kelvin Watson as the duly authorized representative of the Las Vegas-Clark County Library District for the checking account along with the Board of Trustees' Treasurer, Nathaniel P. Waugh.

**Background:** Due to the temporary inability of Chief Financial Officer, Financial Services Director, Floresto Cabias, to perform his duties, the Board needs to approve a new signatory for the District's checking account and authorize the immediate installation of Kelvin Watson, Executive Director, as duly authorized representative of the District for the checking account along with the Board of Trustees' Treasurer, Nathaniel P. Waugh. Mr. Watson will remain in place as signatory on the District's checking account until an Acting Chief Financial Officer is appointed or until Floresto Cabias returns to his duties as Chief Financial Officer. Proposed Resolution 2021-02 is enclosed for Trustee review. Human Resources Director Jeff Serpico will be a backup.

**Recommended Action:** Motion to adopt Resolution 2021-02 naming Kelvin Watson as duly authorized representative of the District for the checking account along with the Board of Trustees' Treasurer, Nathaniel P. Waugh.

## **Resolution 2021-02 Authorizing Checking Account Signatures**

WHEREAS, the Las Vegas-Clark County Library District (LVCCLD) adopted a Resolution on the 25<sup>th</sup> of June, 2021 providing that Chief Financial Officer Floresto Cabias and LVCCLD Board of Trustees Treasurer Nathaniel P. Waugh together were designated with the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District; and

THEREFORE RESOLVED that, in the event that the Library Board Treasurer is unable to perform the duties of Treasurer, or that the position of Treasurer is vacant for any reason, then, in that event, Secretary Elizabeth Foyt on behalf of the LVCCLD Board of Trustees shall have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022, or until a new Treasurer is elected.

WHEREAS, Floresto Cabias, Chief Financial Officer, as the representative of the LVCCLD, is temporarily unable to perform the duties of Chief Financial Officer; and

THEREFORE the Las Vegas-Clark County Library District wishes to appoint Kelvin Watson, Executive Director, as the representative of the LVCCLD, to have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022, or until an Acting Chief Financial Officer is appointed, or until Floresto Cabias returns to his duties as Chief Financial Officer.

NOW, BE IT RESOLVED that the following individuals shall have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District as of July 6, 2021:

Kelvin Watson, Executive Officer, and Nathaniel P. Waugh, Treasurer of the LVCCLD Board of Trustees

AND, THEREFORE RESOLVED that Kelvin Watson, Executive Director, as the acting representative of the LVCCLD and Nathaniel P. Waugh, Treasurer of the LVCCLD Board of Trustees together shall be authorized to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022.

AND, THEREFORE RESOLVED that, in the event that the Library Board Treasurer is unable to perform the duties of Treasurer, or that the position of Treasurer is vacant for any reason, then, in that event, Secretary Elizabeth Foyt on behalf of the LVCCLD Board of Trustees shall have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022, or until a new Treasurer is elected.

AND, THEREFORE RESOLVED that, in the event that Executive Director Kelvin Watson is unable to perform these duties, or if the position of Executive Director is vacant than, in that event, Human Resources Director Jeff Serpico, as the representative of the LVCCLD, shall have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022, or until the Executive Director is able to resume

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his duties, an Acting Chief Financial Officer is appointed, or until Floresto Cabis returns to his duties as Chief Financial Officer.

This Resolution shall be spread at large, upon or attached in full to the minutes of the Las Vegas-Clark County Library District Board of Trustees.

PASSED, ADOPTED and APPROVED, this 6<sup>th</sup> of July 2021, LVCCLD Trustees.

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Brian Wilson, Chair

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Attest: Member, Board of Trustees