

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
July 8, 2021**

DATE: Thursday, July 8, 2021

TIME: 6:00 p.m.

PLACE: West Charleston Library
6301 W. Charleston Blvd.
Las Vegas, NV 89146

AND

Online via Webex - Connection information is listed on page 6.

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

- I. Roll Call and Pledge of Allegiance
- II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

Any comments which do not identify an agenda item will be read at the end of the meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

- A. Special Board Meeting, June 5, 2021
- B. Risk Management Committee Meeting, June 10, 2021
- C. Nominating Committee Meeting, June 10, 2021
- D. Special Board Meeting, June 10, 2021

V. Chair’s Report

- A. Presentation to former Chair Felipe A. Ortiz
- B. Possible Board discussion regarding the makeup of Board Committees for Fiscal Year (FY) 2021-2022.
- C. Report on the American Library Association’s Annual Meeting (Virtual) by Trustee Elizabeth Foyt.
- D. Possible Board discussion regarding the Chair’s report.

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director’s Report - Kelvin Watson

- 1. Program and Delivery Services
 - a. Library Operations and Security Reports and Monthly Statistics
- 2. Program Support Services
 - a. Branding and Marketing Report and Monthly Statistics
 - b. Community Engagement Report and Monthly Statistics
 - c. Development and Planning Report
 - d. Information Technology Report

3. Administrative Support Services
 - a. Financial Services Report
 - b. General Services Report
 - c. Human Resources Report

VII. Unfinished Business

Final Report on 2021 Nevada Legislature issues by Chelsea Capurro of The Griffin Company.

VIII. New Business

- A. Discussion and possible Board action to approve a revision to the District's *Circulation Policy*, last revised and adopted on March 12, 2015, and effective March 13, 2015.
- B. Discussion and possible Board action to approve a revision to the District's *Collection Development Policy*, last revised and adopted on November 14, 2002.
- C. Discussion and possible Board action to approve a joinder with Clark County for the purchase of general office supplies from Staples.
- D. Discussion and possible Board action to declare fines and fees of approximately \$1,624,345.64 that are five years old, dating from the year 2016, as uncollectible, and purge from District records.
- E. Discussion and possible Board action to appoint the East Las Vegas QALICB, Inc. Board of Directors.
- F. Discussion and possible Board action to approve the District's *Playbook 2026 Strategic Plan*.
- G. Discussion and possible Board action regarding approval of the District's 2021 - 2022 Diversity, Equity, Inclusion and Accessibility (DEIA) Action Plan.

IX. Announcements

The August 12, 2021 Regular Board Meeting will be cancelled.

The next Board Meeting will be held Thursday, September 9, 2021, at 6:00 p.m. at the East Las Vegas Library, 2851 East Bonanza Road, Las Vegas, NV 89101.

X. Public Comment

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XI. Executive Session regarding litigation and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR boyera@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Monday, July 5, 2021, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library
1401 E. Flamingo Road
Las Vegas, NV 89119
2. East Las Vegas Library
2851 E Bonanza Road
Las Vegas, NV 89101
3. Sunrise Library
5400 Harris Avenue
Las Vegas, NV 89110
4. West Charleston Library
6301 W. Charleston Boulevard
Las Vegas, NV 89146
5. West Las Vegas Library
951 W. Lake Mead Boulevard
Las Vegas, NV 89106

6. Windmill Library
7060 W. Windmill Lane
Las Vegas, NV 89113

 8. Las Vegas-Clark County Library District website
www.lvccld.org
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.
- D. Webex Connection information:
<https://lvccld.webex.com>
Event number (access code): 146 028 4941
Password: 070821RBD
Join by phone: +1 (408) 418-9388
Use same meeting number
Join from a video system or application:
Dial 1460284941@lvccld.webex.com
You can also dial [173.243.2.68](tel:173.243.2.68) and enter your meeting number