



## COVID-19 Protocol Update

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**TO:** All District Employees  
**FROM:** Jeff Serpico, Human Resources Director  
**DATE:** **September 2, 2021**  
**SUBJECT:** Protocol Update

Please review the following guidelines related to our current COVID Protocol:

**\*Close contact household/symptoms/ waiting for test results:**

#### **Vaccinated**

Employee can come to work if not symptomatic and can provide HR with proof of vaccination while waiting for COVID test results for the family member. They will need to monitor for symptoms and if they develop them will need to quarantine.

#### **Not Vaccinated**

Employee will need to quarantine until test results come back and use their Leave time. If no leave time is available, leave will be without pay.

**\*If family member is positive:**

**Vaccinated**

Employee can come to work if not symptomatic and can provide HR with proof of vaccination. They will need to monitor for symptoms and if they develop them will need to quarantine.

**Not Vaccinated**

Employee will need to quarantine for 10 days from positive test results and use their Leave time. If no leave time is available, leave will be without pay.

**Key Contacts:**

Human Resources Contacts  
Safety Contacts

Primary HR- Tricia Pavone  
Primary Safety- Nicole Baker

702-507-6240  
702-426-4539

Secondary HR- Jeff Serpico  
Secondary Safety- Leo Segura

702-507-6241  
702-370-2595

After Hours: Jeff Serpico

813-610-8783